



# WORK ORDER

**DELIVERY DUE DATE: 30 MAY 2024**

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **TEKOGRAFIX**  
Address : Blk 7 San Roque, McArthur Highway, Tarlac City  
TIN : 272-024-401-000 Non-VAT  
Tel. No. : 0923-090-1291

Work Order No.: 2024-163  
Date : 05/24/2024  
JO No. : 2024-197  
Date : 05/15/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **May 30, 2024** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: FABRICATION OF PLAQUE SERVICES</b> Token for Guest Speaker for Seminar for Differently-abled students that will be conducted on May 30, 2024, with the theme: Understanding the Legal Framework: Rights and Protections for Persons with Disabilities and Mental Health and Wellbeing Seminar for People with Disabilities -2pcs of Plaque Token for Speaker (ACRYLIC)  *****	1,400.00	<b><u>1,400.00</u></b>

(Please read carefully at the back hereof)

Charge to: 02-200441  
ROA No.: 2024-05-1705  
CONFORME & RECEIVE COPY :

**TEKOGRAFIX**

Firm/Dealer/Supplier/Contractor

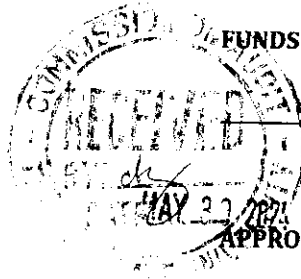
Date

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

Authorized Official