



PURCHASE ORDER

DELIVERY DUE DATE: 4-8-23

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

Supplier : **TRIPLE 1 OFFICE SUPPLIES & EQUIPMENT TRADING**
 Address : 445 M.H. Del Pilar St. Santo Cristo Tarlac City
 Type of Business : Merchandising
 TIN No. : 441-393-698-000
 Tel. No. : 0916-662-3833

PR No.: 2023-01-044
 PO No.: 2023-096
 Date: 3/7/2023
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery:

Delivery Term: 30 calendar days
 Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
5	pcs	CHAIR , Swivel Executive, High Backrest; Mesh net with armrest; Chrome leg; Color: Black; Ergonomic swivel	3	2,950.00	8,850.00
6	pc	CABINET , Filing 3-Shelves with Glass Door on top; Steel Door on the bottom; Color: Cream; Dimension: 90cm (L) x 40cm (W) x 185cm (H) ***** <i>Purpose: To be used in the processing of documentary requirements for TES AND TDP Grantees of CHED. Charged to Administrative Cost - TF (P44,000.00)</i>	1	14,500.00	14,500.00
					23,350.00

(Total Amount in Words) Twenty Three Thousand Three hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official

Conforme:

3-9-23

TRIPLE 1 OFFICE SUPPLIES & EQUIPMENT TRADING

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

COMMISSION ON ADMIN. TSU
RECEIVED
 Date: MAR 9 2023

Funds Available:

JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-24867. 102303-0046
 Amount : 23,350.00