



REQUEST FOR QUOTATION (RFQ) No. 540-2024

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2024-244 (HOTEL)	INSURANCE SERVICES	200,000.00
Purpose: for TSU Hotel Insurance.		

Philgeps Posting: Active Date: 7/13/24 Closing Date: 7/18/24 Category: SERVICES Reference No.: 11045817

Interested suppliers are required to submit the following documents:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Valid and Current Mayor's / Business Permit | <input type="checkbox"/> Latest Income / Business Tax Return |
| <input checked="" type="checkbox"/> Proof of PhilGeps Registration | <input checked="" type="checkbox"/> Omnibus Sworn Statement |
| | <input type="checkbox"/> Brochure, if applicable |

TSU Condition of Sale:

1. Delivery Schedule: — calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1-2) and eligibility documents is not later than 7/18/24 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

ELENA MAY T. TEOFILO
Head, Procurement Unit

PRICE QUOTATION

Date: 7/11/2024
 RFQ No. 540-2024
 PR No. 2024-244 (HOTEL)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	lot	INSURANCE SERVICES	1		
		Subscription of Insurance, Comprehensive General Liability (CGL) *Bodily Injury/Death *Property Damage			
		TERMS AND CONDITION The indemnity provided under this policy shall extend to include the Insured's legal liability for bodily injury or illness directly caused by food or drinks poisoning or the presence of deleterious matter in such food or drinks or the defective container of such food or drinks and happening at the insured premises. Provided always that this extension is given on the expressed condition that the company shall at any time take every possible precaution to prevent the sale of articles of food or drinks which are not in good condition and to ensure that the same are free from contamination and fit for human consumption. Deductible: 1% of each and every loss, minimum of P2,500.00 in respect of Third party Property Damage only			

Warranty _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

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Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>WARRANTIES AND CLAUSES NUCLEAR ENERGY RISKS EXCLUSION CLAUSE 1. This Policy does not cover: a) Loss or destruction of, or damage to any property whatsoever or any loss or expenses whatsoever resulting or arising therefrom or any consequential loss; b) Any legal liability of whatsoever nature, directly or indirectly caused by or contributed to by, or arising from, ionizing radiation or contamination by radioactivity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel. For the purpose of this exclusion only combustion shall include any self-sustaining process of nuclear fission. 2. The indemnity provided by this Policy shall not apply to nor include any loss, destruction, damage or legal liability directly or indirectly caused by or contributed to, by, or arising from nuclear weapon material.</p> <p>OTHER INSURANCE CLAUSE It is understood, that except as may be stated on the face of this policy, there is no other insurance on the property hereby covered and no other insurance is allowed except by the consent of the company endorsed hereon. Any false declaration or breach of this condition shall render this policy null and void.</p> <p>POLITICAL RISK EXCLUSION CLAUSE The policy shall not respond to losses due to the following: Any loss or damage occasioned by or through or in consequence, directly or indirectly, of any of the following occurrences, namely:</p>			

Warranty : _____
 The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____
BANK DETAILS:
 Bank Name : _____
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 Bank Account Name : _____
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Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		1. War, invasion, act of foreign enemy, hostilities or war like operations (whether war be declared or not), civil war; 2. Permanent or temporary dispossession resulting from confiscation, commandeering or requisition by any lawfully constituted authority; 3. Mutiny, civil commotion, assumed the proportions of or amounting to a popular rising, military rising insurrection, rebellion, revolution, military or usurped power, martial law or state of siege or any of the events or causes which determine the proclamation or maintenance of martial law or stage of siege. 4. Acts of terrorism committed by a person or persons acting on behalf of or in connection with any organization. For the purpose of this provision "terrorism" shall mean any two of violence for political ends and shall include any use of violence for the purpose of putting the public or any section of the public in fear. TERRORISM EXCLUSION CLAUSE FOR CONTAMINATION AND EXPLOSIVES It is hereby agreed that, regardless of any contributory causes, this policy does not cover any loss, damage, cost, or expense directly or indirectly arising out of: a. biological or chemical contamination b. missiles, bombs, grenades, explosives due to any act of terrorism. For the purpose of this endorsement, an act of terrorism means an act, including but not limited to the use of force or violence and/or the threat thereof, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organization(s) or			

Warranty _____

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AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
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Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>government(s), committed for political, religious, ideological, or similar purposes including the intention to influence any government and/or to put the public, or any section of the public in fear.</p> <p>For the purpose of this endorsement, "contamination" means the contamination, poisoning, or prevention and/or limitation of the use of objects due to the effects of chemical and/or biological substances.</p> <p>If the Insurer alleges that by reason of this exclusion, any loss, damage, cost, or expense is not covered by this policy, the burden of proving the contrary shall be upon the Insured.</p> <p>WAR & TERRORISM EXCLUSION</p> <p>Notwithstanding any provision to the contrary within this policy or any endorsements thereto, it is hereby declared and agreed that the policy excludes loss, damage, cost, or expense of whatsoever nature directly or indirectly caused by, resulting from or in connection with any of the following regardless of any other cause or event contributing concurrently or in any other sequence to the loss;</p> <p>1. War, invasion, acts of foreign enemies, hostilities or warlike operations (whether war be declared or not), civil war, rebellion, revolution, insurrection, civil commotion assuming the proportions of or amounting to an uprising, military or usurped power, or</p> <p>2. Any act of terrorism.</p> <p>For the purpose of this endorsement, an act of terrorism means an act, including but not limited to the use of force or violence and/or the threat thereof, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organization(s) or</p> <p>government(s), committed for political, religious, ideological, or similar purposes including the intention to influence any government</p>			

Warranty : _____

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Very truly yours,

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Signature : _____
 Printed Name : _____
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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>and/or to put the public, or any section of the public in fear. This endorsement also excludes loss, damage, cost, or expense of whatsoever nature directly or indirectly caused by, resulting from or inconnection with any action taken in controlling, preventing, suppressing, or in any way relating to (1) and/or (2) above. If the Insurer alleges that by reason of this exclusion, any loss, damage, cost, or expense is not covered by this policy, the burden of proving the contrary shall be upon the Insured. In the event any portion of this endorsement is found to be invalid or unenforceable, the remainder shall remain in full force and effect.</p> <p>INFECTIOUS DISEASE/COVID-19 EXCLUSION Notwithstanding any provision to the contrary, this insurance policy excludes any loss, damage, liability, expense, fines, penalties or any other amount directly or indirectly caused by, in connection with, or in any way involving or arising out of any of the following – including any fear or threat thereof, whether actual or perceived – :</p> <ul style="list-style-type: none"> - Any infectious disease, virus, bacterium or other microorganism (whether asymptomatic or not); or - Coronavirus (COVID-19) including any mutation or variation thereof; or - Pandemic or epidemic, as declared as such by the World Health Organization or any governmental authority. <p>CYBER and DATA LIMITED EXCLUSION ENDORSEMENT 2A (NMA5476)(Other than for Bodily Injury, Mental Injury or Property Damage arising out of a Cyber Incident or a Cyber Act or Data Breach)</p>			

Warranty _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
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BANK DETAILS:
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Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>1. Notwithstanding any provision to the contrary within this Policy or any endorsement thereto this Policy does not apply to any actual or alleged loss, damage, liability, claim, fines, penalties, cost or expense of whatsoever nature directly or indirectly caused by, contributed to by, resulting from, arising out of or in connection with any:</p> <p>1.1 Cyber Act or Cyber Incident including, but not limited to, any action taken in controlling, preventing, suppressing or remediating any cyber-Act or Cyber Incident;</p> <p>1.2 Data Breach; or</p> <p>1.3 loss of use, reduction in functionality, repair, replacement, restoration, reproduction, loss of, damage to, corruption of, inability to access or inability to manipulate or theft of any Electronic Data, including any amount pertaining to the value of such Electronic Data regardless of any other cause or event contributing concurrently or in any other sequence thereto, unless subject to the provisions of paragraph 3 or 4.</p> <p>2. For the avoidance of doubt, this policy does not cover notification costs, crisis consultancy costs, credit monitoring expenses, replacement of actual credit or payment cards, forensic expenses, public relations expenses or legal advice and services arising out of or in connection with a Data Breach.</p> <p>3. Clause 1.1 of this Exclusion shall not apply in respect of any actual or alleged liability for and/or arising out of:</p> <p>3.1 any Bodily Injury, including mental injury, mental anguish or mental disease resulting directly from actual bodily injury; or</p>			

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Very truly yours,

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Signature : _____
 Printed Name : _____
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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>3.2 any Property Damage arising from physical injury to tangible property (Electronic Data is not tangible property) resulting from or arising out of a Cyber Incident or a Cyber Act. Nothing contained in the foregoing shall provide any coverage for any action taken in controlling, preventing, suppressing or remediating a Cyber Incident or a Cyber Act.</p> <p>4. Clause 1.2 of this Exclusion does not apply in respect of any actual or alleged liability for and/or arising out of:</p> <p>4.1 any Bodily Injury, including mental injury, mental anguish or mental disease resulting directly from actual bodily injury; or 4.2 any Property Damage arising from physical injury to tangible property. Electronic Data is not tangible property.</p> <p>Definitions</p> <p>1. Bodily Injury means as defined in the Policy to which this endorsement is attached.</p> <p>2. Computer System means any computer, hardware, software, communications system, electronic device (including, but not limited to, smart phone, laptop, tablet, wearable device), server, cloud or microcontroller including any similar system or any configuration of the aforementioned and including any associated input, output, data storage device, networking equipment or back up facility, owned or operated by the Insured or any other party.</p> <p>3. Cyber Act means an unauthorized, malicious or criminal act or series of related unauthorized, malicious or criminal acts, regardless of time and place, or the threat or hoax thereof involving access to, processing of, use of or operation of any Computer System.</p>			

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>4. Cyber Incident means:</p> <p>4.1 any error or omission or series of related errors or omissions involving access to, processing of, use of or operation of any Computer System; or</p> <p>4.2 any partial or total unavailability or failure or series of related partial or total unavailability or failures to access, process, use or Operate any Computer System.</p> <p>5. Data Breach means:</p> <p>5.1 the theft, loss, access to, acquisition of, or unauthorized or unlawful use or disclosure of any person's or organization's confidential or personal information, including patents, trade secrets, processing methods, customer lists, financial information, credit or payment card information, health information, biometric data or any other type of nonpublic information, involving access to, processing of, use of or operation of any Computer System; or</p> <p>5.2 the violation of any statute, regulation, common-law, or any other law regulating or protecting access to collection, use or disclosure of, or failure to protect any non-public confidential or personal information in the form of Electronic Data.</p> <p>6. Electronic Data means information, facts or programs stored as or on, created or used on, or transmitted to or from computer software, including systems and applications software, hard or floppy disks, CD-ROMs, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.</p> <p>7. Property Damage means as defined in the Policy to which this endorsement is attached.</p> <p>LMA5476 4 December 2020</p>			

Warranty

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Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
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Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>ABSOLUTE ASBESTOS EXCLUSION CLAUSE</p> <p>It is hereby understood and agreed that this policy shall not apply:</p> <p>a. to any liability for property damage, bodily injury, sickness, disease, occupational disease or disability, shock, death, mental anguish or mental injury at any time arising out of the manufacture of mining of, use of, sale of, installation of, removal of, distribution of, or exposure to asbestos, asbestos products, asbestos fibers or asbestos dusts;</p> <p>b. to any obligation of the Insured to indemnify any party because of damages arising out of such property damage, bodily injury, sickness, disease, occupational disease or disability, shock, death, mental anguish or mental injury at any time as a result of the manufacture of, mining of, use of, sale of, installation of, removal of, distribution of, or exposure to asbestos, asbestos products, asbestos fibers or asbestos dust;</p> <p>c. to any obligation to defend any suit or claim against the insured alleging bodily injury or property damage and seeking damages, if such suit or claim arises from bodily injury or property damage resulting from or contributed to by the manufacture of, mining of, use of, sale of, installation of, removal of, distribution of, or exposure to asbestos, asbestos products, asbestos fibers or asbestos dust.</p> <p>Noting herein contained shall be held to vary, alter, waive or change any of the terms, limits or conditions of the policy, except as herein above set forth.</p>			

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____
BANK DETAILS:
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 c/o Procurement Unit
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 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>ABSOLUTE POLLUTION EXCLUSION CLAUSE It is hereby understood and agreed that this policy shall not apply to any liability for personal injury or property damage arising out of the discharge, dispersal, release or escape of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land the atmosphere, or any water-course or body of water. It is understood and agreed that the intent and effect of this exclusion is to delete from any and all coverages afforded by this policy any claim, action, judgment, liability settlement, defense or expenses in any way arising out of such discharge, dispersal, release or escape whether such results from the Insured's activities or the activities of others and whether or not such is sudden or gradual and whether or not such is accidental, intended, foreseeable, expected, fortuitous or inevitable, and wherever such occurs.</p> <p>Nothing herein contained shall be held to vary, alter, waive or change any of the terms, limits, or conditions of the Policy, except as herein above set forth.</p> <p>PROPERTY DAMAGE CLARIFICATION CLAUSE Clarification Agreement Property damage covered under this Agreement shall mean physical damage to the substance of property. Physical damage to the substance of property shall not include damage to data or software, in particular any detrimental change in data, software or computer programs that is caused by a deletion, a corruption or a deformation of the original structure.</p>			

Warranty : _____

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Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____
BANK DETAILS:
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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		Consequently, the following are excluded from this Agreement: 1. Loss or damage to data or software, in particular any detrimental change in data, software or computer programs that is caused by a deletion, a corruption or a deformation of the original structure and any business interruption losses resulting from such loss or damage. Notwithstanding this exclusion, loss of or damage to data or software which is the direct consequence of insured physical damage to the substance of property shall be covered. 4. Loss or damage resulting from an impairment in the function, availability range of use or accessibility of data, software or computer programs and any business interruption losses resulting from such loss or damage. SINGLE LIMIT ENDORSEMENT As respect such insurance as is afforded under this policy, the company's limit of liability shall be one combined limit of Php_____ under either or all coverages, for all damages including care and loss of services arising out of bodily injury, sickness or disease including death at any time resulting therefrom and for all damages arising out of injury to or destruction of all tangible property, including the loss of use thereof, resulting from one occurrence, subject to the foregoing provisions respecting each occurrence, the total annual aggregate limit of the company's liability for all damages, including care and loss of services arising out of bodily injury sickness or disease including death resulting therefrom, and for all damages arising out of injury or destruction of all tangible property, including the loss of use thereof, as a result of all occurrences during the policy period shall be one combined limit of			

Warranty _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
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Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1		<p>Php___. Nothing herein contained shall be held to vary, alter, waive or extend any of the agreements, conditions, declaration, exclusions, limitations of terms of this policy, except as hereinabove set forth.</p> <p>DOCUMENTARY STAMPS ADVISORY</p> <p>Please be advised that effective October 01, 2001, the Bureau of Internal Revenue under Revenue Regulations Number 15-2001, has implemented the use of "NON-LINE ELECTRONIC DOCUMENTARY STAMP (DST)", among insurance companies. In view of the above, the Documetary Stamp Tax (DST) becomes immediately due once a policy is issued. In effect, when a policy is cancelled, the liability for DST still exists and the same should be chargeable to the Insured.</p> <p>Additional conditions:</p> <ul style="list-style-type: none"> * This policy does not cover Acts of Nature Perils. * The liability of the company for all compensations to any claimant or claimants, including cost and legal expenses incurred for defense under this policy as a result of any one occurrence and aggregate shall not exceed the limits of Liability as stated in the policy. 			

Warranty _____

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Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11045817
Procuring Entity TARLAC STATE UNIVERSITY
Title Insurance Services
Area of Delivery Tarlac

Solicitation Number: 540-2024	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Services	Date Published	13/07/2024
Approved Budget for the Contract: PHP 200,000.00	Last Updated / Time	12/07/2024 10:50 AM
Delivery Period: 365 Day/s	Closing Date / Time	18/07/2024 13:00 PM
Client Agency:		
Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068142 tsucanvassing@gmail.com		

Description

for TSU Hotel Insurance

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Subscription of Insurance	Comprehensive, General Liability (CGL) *Bodily Injury/Death *Property Damage *please see the attached terms and condition*	1	Lot	200,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio
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