



# PURCHASE ORDER

DELIVERY DUE DATE: 03-28-2020

Procurement Unit

Tel No: 045-606-8142 / 606-8157

Supplier: **PHILIPPINE DUPLICATORS, INC.**  
 Address: Brgy. Merville, Paranaque City  
 TIN#: 000-412-832-000 VAT Reg.  
 Tel. No: (072) 242-4367

PR No.: 2020-02-042  
 PO No.: 2020-113  
 Date: 2/21/2020  
 Mode of Procurement: Direct Contracting

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
 Date of Delivery: Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	cart	TONER, For MP 2030 black, Gestetner	15	4,200.00	63,000.00
2	cart	TONER, For MP 2030 Yellow, Gestetner	6	11,500.00	69,000.00
3	cart	TONER, For MP 2030 Cyan, Gestetner	6	11,500.00	69,000.00
4	cart	TONER, For MP 2030 Magenta, Gestetner	6	11,500.00	69,000.00
5	cart	TONER, For MPC 2003 Black, Gestetner	30	5,425.00	162,750.00
6	cart	TONER, For MPC 2003 Yellow, Gestetner	20	10,675.00	213,500.00
7	cart	TONER, For MPC 2003 Cyan, Gestetner	20	10,675.00	213,500.00
8	cart	TONER, For MPC 2003 Magenta, Gestetner	20	10,675.00	213,500.00
9	cart	TONER, Black for MP25011, Gestetner	100	2,710.40	271,040.00
10	cart	INK, For copy printer DX 3443, Gestetner	200	1,115.52	223,104.00
11	roll	MASTER ROLL, For copy printer, DX 3443, Gestetner	30	6,093.84	182,515.20
12	bag	DEVELOPER, For 25011, Gestetner	5	4,155.20	20,776.00
13	pcs	PCU ASSEMBLY, For 25011, Gestetner	5	26,427.52	132,137.60
14	pcs	HOT ROLLER, AEO11145, DIA30, Gestetner	5	4,761.68	23,808.40
15	pcs	THERMISTOR, AW 100073, Gestetner	10	606.00	6,060.00
16	pcs	PRESSURE ROLLER BUSHING, D1584174, Gestetner	10	99.68	996.80
17	pcs	STRIPPER PAWL SUB ASSY, D1584043, Gestetner	25	807.52	20,188.00
18	pcs	PCU ASSEMBLY, For MPC 2004EX Black, Gestetner	1	49,529.76	49,529.76
19	pcs	PCU ASSEMBLY, For MPC 2004EX Yellow, Gestetner	1	40,991.44	40,991.44
***** Purpose for PPMP 2020					<b>2,044,397.20</b>

(Total Amount in Words) Two Million Forty Four Thousand Three Hundred Ninety Seven Pesos & Twenty Centavos

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. MYRNA Q. MALLARI**  
President

Authorized Official

Conforme *[Signature]*  
*Annie V. Valles* 2-27-2020

**PHILIPPINE DUPLICATORS, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

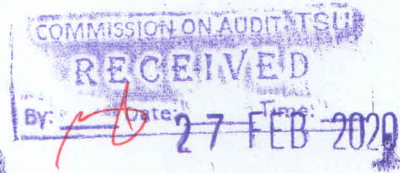
Bank Address: \_\_\_\_\_

Funds Available:

*[Signature]*  
**ELENA M. T. TEOFILO**  
 OIC - Budget Office

ALOBS No.:

Amount:



Form No: TSU-PRO-SF-09 Revision No: 02

Effectivity Date: October 25, 2019

Page 1 of 1

*posted 2/27/2020*





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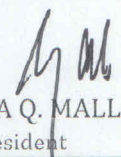
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 President

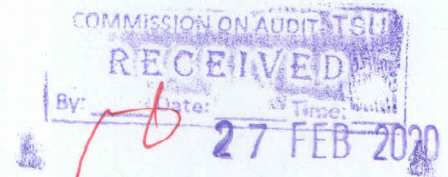
Authorized Official

Conforme:


### PHILIPPINE DUPLICATORS, INC.

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:

  
 ELENA MAY T. TEFILO  
 OIC - Budget Office

ALOBS No. :  
 Amount :