WORK ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 0 8 OCT 2025

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**	Work Order No.: 2025-185
Address : San Sebastian Village Phase 3, Tarlac City	Date : 9/12/2025
TIN : 007-290-469-000 VAT REG.	JO No. : 2025-141
Tel. No. : (045) 982-1862/0917-514-9955	Date: 7/10/2025
	Mode of Procurement : Small Value Procurement (SVP)
	Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	**PROCUREMENT OF PRINTING SERVICES FOR THE STENTORIAN'S MAGAZINE** **Specifications:** **Type of paper:** Coated for Cover, Uncoated for Content **Number of Pages:** 48 Pages **Paper Size:** 9inches x 12 inches **Quantity:** 25 copies **Binding Style:** Saddle Stitched **	20,000.00	**20,000.00**

COMMISSION ON AUDIT
RECEIVED
DATE SEP 18 2025
TARLAC STATE UNIV

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuituos event/s or changes in law, and national government policies.

Conforme:

CARL DK [illegible]
Signature over Printed Name of Supplier

9-18-25
Date

Very truly yours,

DR. ARNOLD E. VELASCO
President
Authorized Official

Fund Cluster : ______________________

Funds Available : ______________________

JASPER A. YAUDER, CPA
Budget Officer

ORS/BURS No. : 01-[illegible]-2025-09-2873

Date of the ORS/BURS: Sep 17, 2025

Amount : 20,000.00