



PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 15 JUL 2024

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**

Address : C. Santos St., Tarlac City

Type of Business : Merchandising

TIN No. : 000-540-804-000 VAT Reg.

Tel. No. : (045) 925-0944

PR No.: 2024-05-218

PO No.: 2024-452

Date: 07/02/2024

Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 10 calendar days

Date of Delivery:

Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	BLACK BALLPEN , Flextick	30	7.00	210.00
2	piece	NOTEBOOK , (Spring, 60 leaves), Ordinary	30	25.00	750.00
3	piece	MANILA PAPER	30	6.00	180.00
5	piece	PERMANENT MARKER , (Black), Amspec ***** <i>Purpose: for Training and Seminar (Capacitating and Empowering GAD Coordinators and members of the GAD Focal Point System (GFPS)</i>	10	40.00	400.00
					<u>1,540.00</u>

(Total Amount in Words) One Thousand Five Hundred Forty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO

President

Authorized Official

Conforme:

7/5/24

DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : 02-2024-2024-07-2202

Amount : 1,540.00