



PURCHASE ORDER

Procurement Unit
Tel No.: 045-606-8142/ 606-8157

DELIVERY DUE DATE: 09/11/22

Supplier : **IMM BRAKE CLUTCH & PARTS**
Address : Romulo Blvd, Tarlac City, Tarlac
Type of Business : Merchandising
TIN No. : 105-362-023-000
Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2022-07-191
PO No.: 2022-341
Date: 8/10/2022
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:

Delivery Term: 30 calendar days
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	ltrs	ENGINE OIL, 5W-30 ***** <i>Purpose: for maintenance service of INNOVA SLF-329</i>	7	750.00	<u>5,250.00</u>

(Total Amount in Words) Five Thousand Two Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:

Jasper 8-12-22
IMM BRAKE CLUTCH & PARTS
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

Jasper
JASPERA. YAUDER, CPA
Budget Officer

ALOBS No.: 02-101101-22-08-0898
Amount: 5,250.

No.: TSU-PRO-SF-09

Revision No. 03

Effectivity Date: August 24, 2020

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