



# PURCHASE ORDER

**DELIVERY DUE DATE:** 2/10/24

Procurement Unit

Tel. No.: (045) 606-0142/ 606-8157

Supplier : **CHRISTIAN HOME FURNISHING**  
 Address : Brgy. Paraiso, Tarlac City  
 Type of Business : Merchandising  
 TIN No. : 102-212-152-000  
 Tel. No. : 0917-514-8374 / 0923-736-6419 / 0935-889-1052

PR No.: 2023-10-408  
 PO No.: 2024-016  
 Date: 01/03/2024  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar day  
 Date of Delivery: \_\_\_\_\_ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	unit	<b>CABINET</b> , filing, lateral, 4-drawers; color: beige; plain finish; body (HxWxL): 52.28" x 17.72" x 35.43"	1	13,000.00	13,000.00
2	unit	<b>CABINET</b> , filing, vertical, 4-drawers; color: beige; plain finish; body (HxWxL): 52.41" x 24.41 x 18.11"	1	9,500.00	9,500.00
4	unit	<b>CHAIR</b> , swivel junior executive, ergonomic swivel; mesh backrest	5	3,000.00	15,000.00
5	set	<b>SALA SET SOFA</b> , 1pc (3 seater), 2pcs (1 seater) with center table, color: black, leather finish with 3pcs pillows	1	20,000.00	20,000.00
					<b>57,500.00</b>

Purpose: Furniture and Fixtures - APP 3rd Quarter 2023

(Total Amount In Words) Fifty-Seven Thousand Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
 Vice President for Administration

Authorized Official

Conforme:

**CHRISTIAN HOME FURNISHING**

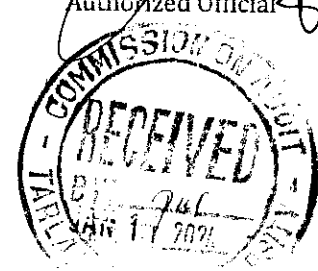
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-101101-2024-01-0010  
 Amount : ₱57,500