



# PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

**DELIVERY DUE DATE:** 9/19/2020

Supplier: **PHILIPPINE DUPLICATORS, INC.**

Address: Brgy. Merville, Paranaque City

TIN#: 000-412-839-000 VAT Reg.

Tel. No.: (072) 242-4367

Contact Person: Dante A. Butac

PR No.: 2020-07-147

PO No.: 2020-281

Date: 8/18/2020

Mode of Procurement: Direct Contracting

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: TARLAC STATE UNIVERSITY

Delivery Term: 30 Calendar Days

Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	crg	TONER for mpc 2030- Black (gestetner)	4	4,200.00	16,800.00
2	crg	TONER for mpc 2030- Yellow (gestetner)	3	11,500.00	34,500.00
3	crg	TONER for mpc 2030- Magenta (gestetner)	3	11,500.00	34,500.00
4	crg	TONER for mpc 2030- Cyan (gestetner)	3	11,500.00	34,500.00
5	crg	TONER for mpc 2003- Black (gestetner)	8	5,425.00	43,400.00
6	crg	TONER for mpc 2003- Yellow (gestetner)	8	10,675.00	85,400.00
7	crg	TONER for mpc 2003- Magenta (gestetner)	8	10,675.00	85,400.00
8	crg	TONER for mpc 2003- Cyan (gestetner)	8	10,675.00	85,400.00
9	crg	TONER for mo 250 1L black - (gestetner)	50	2,710.40	135,520.00
10	crg	INK DX 3443 black (gestetner)	50	1,115.52	55,776.00
11	roll	MASTER for DX3443 (gestetner)	10	6,083.84	60,838.40
Purpose: for PPMP 2020 3rd quarter					<b>672,034.40</b>

(Total Amount in Words) Six Hundred Seventy Two Thousand Thirty Four and 40/100 Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**DR. GLENARD T. MADRIAGA**  
VP, Admin. & Finance  
Authorized Official

Conforme: [Signature]  
**DANTE A. BUTAC** 8/20/2020

**PHILIPPINE DUPLICATORS, INC.**  
(Signature over printed name & date)

Bank Account Name: (BDO) Philippine Duplicators, Inc.  
Bank Account Number: SA - 001520100645  
Bank Name: BDO  
Bank Address: Bicutan Branch



Funds Available:  
**ELENA T. TEOFILO**  
Head, Budget Office

ALOBS No.:  
Amount:

ok  
revised  
8/27/20





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Very truly yours,

**DR. GLENARD T. MADRIAGA**

VP, Admin. & Finance

Authorized Official

Conforme:

**PHILIPPINE DUPLICATORS, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_



Funds Available:

**ELENA MAY S. TEOFILO**  
Head, Budget Office

ALOBS No. :

Amount :