

#### **PURCHASE ORDER**

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE:	EL	IV	ER	Y	D	UE	DATE:
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0 1 JAN 2026

Supplier :	INFOWOR	X INC.	P.O. No. : 2025	<u>-436</u>		
Address:	Mc Arthur H	ighway, San Roque, Tarlac City	Date : <u>9/24/2025</u>			
TIN:		-005 VAT Reg.	Mode of Procurement : Small Value Procurement			
Contact No:		3/0918-782-8571	(SVP)			
Gentlemen:						
P	lease furnish th	is Office the following articles subject to the	terms and condi	tions contained h	nerein:	
Place of Deliver	y: TARLAC	STATE UNIVERSITY	Delivery Term:	90 calendar day	<u>S</u>	
Date of Delivery	/:		Payment Term :	<u>n/30</u>		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount	
1	piece	LK TAPE CARTRIDGE, Epson LK-6WBN 24mm C53S656501 Tape Black on White  ***********************************	70	750.00 SSIDN ON 30 DEOCT 0.3 2025	52,500.00	
Fifty-Two	Thousand Five	Hundred Pesos Only				
delay shall be imp Government upon	posed on the una thirty (30) cale ancially or techr ernment policies	full delivery within the time specified above, a plelivered item/s. Contract may be terminated in vindar days' written notice, if determined the exist nically impractical and/or unnecessary, such as,  May hty y  Printed Name of Supplier  Oct how M	whole or in part, at ence of conditions but not limited to, Very truly your	anytime for the co make the project i fortuituos event/s	onvenience of the mplementation or changes in law, ELASCO	
Fund Cluster : Funds Availabl		JASPER A. YAUDER, CPA Budget Officer	1	o.: <u>02-201441-</u> ORS/BURS: <u>02</u> 52540-		



#### Republic of the Philippines TARLAC STATE UNIVERSITY Romulo Blvd., Tarlac City

Serial No

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Payee	INFOWO	RX INC. (P.O	# 2025-436)				•	
Office			10.	The state of the s			A STATE OF THE STA	
Address	Mc Arthur Highway, San Roque, Tarlac City							
Responsibility Center		Particulars		MFO/PAP		Object ode	Amount	
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		ž	Total		343	(0)	52,500.00	
A. Certified:	Charges to a	opropriations/al	lotment are	B. Certified: A	Allotment availa	ble and oblig	ated for the	
necessary, la	wful and unde	er my direct sup alid, proper and	pervision;	purpose/ ad	ljustment neces	sary as indicate	ed above.	
and supporter	o documents v	and, proper and	legal			-		
Signature	•		1. Es	Signature	~	2	-	
Printed		<del></del>	***	Printed -	130	DED A VALIE	NED CDA	
Name	RYAN G.	SIH		Name	JA	SPER A, YAUL	JER, CPA	
Position	UNIT HEAD, SPMU			Position		Budget Officer		
Date		*		Date	OCT 0 2 2025			
C.	Reference		STATUS	OF OBLIGATION		and the second of the second o		
	TOTOLOGICS	ORS/JEV	52,500.00		Amount		Balance	
Date	Particulars	Check/ADA	Obligation (a)	Payable	Payment	Not Yet Due	Due and Demandable	
		TRA No.	(a)	(b)	(c)	(a-b)	(b-c)	
1								

NOA #:2025-589



### Republic of the Philippines TARLAC STATE UNIVERSITY

### Romulo Blvd., San Vicente, Tarlac city

Telephone (045) 606-8110 Local 157/142 Website: www.tsu.edu.ph

#### **NOTICE OF AWARD**

September 19, 2025

MS. ANNA MAY REYES INFOWORX INCORPORATED

AMD Bldg., McArthur Highway, Brgy. San Roque, Tarlac City

Dear Ms. Reyes,

After careful evaluation by the Bids and Awards Committee (BAC) following the Republic Act 9184 and through their recommendation, we are happy to notify you that the Quotation of INFOWORX INCORPORATED for the project: PROCUREMENT OF PRINTER CONSUMABLES specifically item# 1 contained in PR# 2025-07-0241 with an amount equivalent to Fifty Two Thousand Five Hundred Pesos (Php. 52,500.00), has been accepted.

You are therefore required to deliver the items within Ninety (90) calendar days upon signing the Purchase Order. Failure to deliver the items as indicated in the Purchase Order shall constitute a sufficient ground for penalty of one-tenth (1/10) of one percent (1%) for every day of delay.

Your interest in this opportunity is highly appreciated and we look forward to the satisfactory performance of your obligation under this Project.

Very truly yours,

DR. ARNOLD E. VELASCO

President

Conforme:

MS. ANNA MAY REYES

INFOWORX INCORPORATED

AMD Bldg., McArthur Highway, Brgy. San Roque, Tarlac City

Date: 00-27-2001



## Republic of the Philippines TARLAC STATE UNIVERSITY BIDS AND AWARDS COMMITTEE

Romulo Blvd., San Vicente, Tarlac City Telefax: (045) 982-4630 Website: www.tsu.edu.ph

## BAC Resolution Recommending the Award of Contract via Small Value Procurement

#### **RESOLUTION NO. GS383-2025**

WHEREAS the Tarlac State University (TSU) SUPPLY PROPERTY MANAGEMENT UNIT (SPMU) prepared the specifications for the procurement of the project: PROCUREMENT OF PRINTER CONSUMABLES per P.R. No. 2025-07-241 with an Approved Budget for the Contract (ABC) of ₱ 52,500.00.

WHEREAS, the approved mode of procurement for the project, as indicated in the Annual Procurement Program for Fiscal Year 2025, was Small Value Procurement.

WHEREAS, on July 30, 2025, the Bids and Awards Committee (BAC) posted/published the Request for Quotation for the said project in the TSU website, PhilGEPS, and conspicuous places at the premises of the University continuously for 5 days.

**WHEREAS**, three (3) suppliers responded to the Request for Quotation and tendered their quotations as presented below.

ITEM NO.	BENERSON ENTERPRISES	ACCEL PRIME TECHNOLOGIES INCORPORATED	INFOWORX INCORPORATED
1 LOT	NONE	52,360.00	52,500.00
TOTAL AWARDED	NONE	NONE	52,500.00

WHEREAS, the BAC evaluated the quotations and found that INFOWORX INCORPORATED has the lowest calculated quotation and its quotation complied with all the requirements for Item No. 1 lot of the project.

**NOW, THEREFORE,** based on the foregoing findings, WE, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED:

a. to declare the Quotation of INFOWORX INCORPORATED for Item No. 1 lot of the project: PROCUREMENT OF PRINTER CONSUMABLES as the Lowest Calculated and Responsive Quotation with the price of FIFTY TWO THOUSAND FIVE HUNDRED PESOS (₱ 52,500.00) and

b. to recommend to the Head of the Procuring Entity the Award of Contract to INFOWORX INCORPORATED for Item No. 1 lot of the project: PROCUREMENT OF PRINTER CONSUMABLES.

RESOLVED, at Tarlac State University, this 9th day of September 2025.

WILMARK J. RAMOS

Chairperson

GRACE N. ROSETE
Vice Chairperson

RICO G. TOMAS Member JASPER A. YAUDER
Member

THEDA FLARE G. QUILALA
Member

RYAN G. SIH Member/ End-User

Approved:

DR. ARNOLD E. VELASCO

President

Page\_of\_



## Tarlac State University Office of Administrative Services PROCUREMENT UNIT

Romulo Boulevard San Vicente Tarlac City

#### **ABSTRACT OF QUOTATION**

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2	ALC	**

SEPTEMBER 9, 2025

TSU-PRO-SF-08

Abstract No.: 400

Name of Project: PROCUREMENT OF PRINTER CONSUMABLES			Per Item	Basis	PR/JO No. : 2025-07-241 Mode of P			rocurement:				
Name of End-User: SPMU				RFQ No.:				SMALL VALUE PROCCUREMENT				
					171717777777	OF SUPP	LIERS AND	AMOUNT	OF QUOTAT			
No. Qty. Unit Item N		Item Nam	e and Specifications	INFOWORX INC		BEN	ERSON RPRISES	ACCE TECHN	L PRIME IOLOGIES PORATED	(Add columns if more than 3 suppliers)		
_					Unit Cost	Total Cost	Unit Cost	Total Cost		Total Cost		прристој
1 70 PCS. LK TAPE CARTRIDGE 24MM X 9M LK- GWB FOR EPSON LABEL PRINTER)			750	52,500.00	none	none	748	52,360.00				
		D 41	SUMMARY		Total		Total		Total			
Item N	0 1	Particu	lars	ABC	LOWI	ST CALCU	LATED RE	SPONSIVE	QUOTATIO	ONS	TOTAL AMOUNT	
Item N				52,500.00	INFOWORX INCORPORATED 52,500.00					00.00		
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		ore than	3 suppliers or service	e providers and for failed items)								
TOTA	L APPR	OVED B	UDGET FOR THE	e providers and for failed items)								
	RACT:							ΤΟΤΑΙ	QUOTED	AMOUNT:	52 E	00.00
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		BAC Secre	etariat	End-Use	r				Technical W	orking Group		
		Date:		Date:				Λ	Date:	and and a		
Dr. W	ed by: ilmark J. Chairman		sper A Yauder BAC Member	Dr. Grace N. Rosete  Vice Chair  Date:	R	Thed Date: yan 6. Sih	a Flare G. Q BAC Member	uilala			AC Member	3

Effectivity Date: August 12, 2025

Revision No.:03



#### **ELIGIBILITY CHECKING & EVALUATION**

P.R.	/J.O.	No.:

2025-07-241

Date:

8/6/2025

RFQ:

365-2025

ABC:

52,500.00

Name of the Project:

PROCUREMENT OF PRINTER CONSUMABLES

End-user:

SPMU

	NA	ME OF SUPPLI	ERS		
ITEM NO.	INFOWORX INCORPORATED	BENERSON ENTERPRISES	ACCEL PRIME TECHNOLOGIES INCORPORATED	ITEM DESCRIPTION	ABC (UNIT COST)
1	750.00	none	748.00	LK TAPE CARTRIDGE 24MM X 9M LK- GWBN ( FOR EPSON LABEL PRINTER)	750.00

Pre	par	ed	Bv:
	Pul.		<b>₽</b> ,

ANDRE OBJENA

Eligibility Checked By:

PWG - Goods & Services
Date:

2/8/2

Evaluated By:

TWG - Technical/End-User

Date:

Form No. TSU-PRO-SF-102 Revision No.: 01 Effective Date: January 21, 2025 Page 1 of 1

# **Evaluation of Technical Specifications**

End User: SPMU

Items:

PROCUREMENT OF PRINTER CONSUMABLES Date: PR/JO#: August 06, 2025 2025-07-241

1 EPSON LABI	NO.
EPSON LABELER TAPE CARTRIDGE	ITEM DESCRIPTION
70	QTY/UNIT
₱750.00	UNIT COST
₱52,500.00	TOTAL COST
BENERSON ENTERPRISES  ACCEL PRIME TECHNOLOGIES INCORPORATED	BIDDER
<b>\$750.00</b> NONE	UNIT COST
<b>₱52,500.00</b> NONE  P52,360.00	TOTAL COST
NON-RESPONSIVE NON-RESPONSIVE NON-RESPONSIVE NON-RESPONSIVE	LOWEST CALCUL
NON-RESPONSIVE NON-RESPONSIVE NON-RESPONSIVE NON-RESPONSIVE	LOWEST CALCULATED RESPONSIVE QUOTATION
CALCULATED RESPONSIVE QUOTATION  NO OFFER cannot be found in authorized Epson distributor in the Philippines upon checking Epson Philippine store locator	REMARKS

Evaluated and Prepared by:

Technical Aspect

End User

# **Evaluation of Technical Specifications**

End User: SPMU

Items: PROCUREMENT OF PRINTER CONSUMABLES

 Date:
 August 06, 2025

 PR/JO #:
 2025-07-241

н			NO.				
CARTRIDGE	ITEM DESCRIPTION						
70			QTY/UNIT				
₱750.00			QTY/UNIT UNIT COST				
₱52,500.00	₱52,500.00						
ACCEL PRIME TECHNOLOGIES INCORPORATED	BENERSON ENTERPRISES	INFOWORX INC.	BIDDER				
₱748.00	NONE	₱750.00	UNIT COST				
₱52,360.00	NONE	₱52,500.00	TOTAL COST				
NON-RESPONSIVE NON-RESPONSIVE	NON-RESPONSIVE	157	LOWEST CALCUL				
NON-RESPONSIVE	NON-RESPONSIVE NON-RESPONSIVE	LOWEST CALCULATED RESPONSIVE QUOTATION					
cannot be found in authorized Epson distributor in the Philippines upon checking Epson Philippine store locator	NO OFFER	LOWEST CALCULATED RESPONSIVE QUOTATION	REMARKS				

Evaluated and Prepared by:

ANTHONY Q. GERONG
Technical Aspect

End User



## DOCUMENTARY REQUIREMENTS (Alternative Mode of Procurement)

Type	es of Project:	(Alternative Wo	out of Procurement)
	Goods and Services		* *** ***
	Infrastructure Projects	INFOWORX	THOORPOKATED
	Consultancy		

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	- SONTRACTING	
	1. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or c	
	2. Mayor's/Business Permit insued to the	Afor
L	bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.  3. Copy of PhilGEPS Registration (Red and Platinum)	prospective
· [	4. Income Tax/Business Tax Return for the project with 200G above P500,000.00	
[marketin]	5. Material Safety Data Sheets for products - MSDS/SDS (trapplicable)	E :
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- Frankling	2. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the bidder is located,or the equivalent document for Exclusive Economic Zones or Areas.	rospectiva
l. l.	3. Copy of PhilGEPS Registration (Red and Platinum)	
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	Registration certificate from SEC, Department of Trade and industry (DTI) for sole proprietorship, or CD	,
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	3. Income Yax/Business Tax Return for the abject with AEC above \$500,000.00 4. NFCC Computation for the project with AEC above \$500,000.00 (infra)	
	5. Valid PCAB License (Infra)	
	6. Material Safety Data Sheets for products - MSDS/SDS (If applicable)	
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Revision No.: 02

Form No. TSU-PRO-SF-091

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Committee of the commit	2. Mayor's/Business Permit iss bidder is located,or the equival	ued by the city or ent document for	municipality where the Exclusive Economic Z	e principal place of but ones or Areas.	siness of the prosper
Lacracians	3. Copy of PhilGEPS Registration	on (Red aiiii Plati	num)		
	4. Income/Business Tax Return	(except for gove	rnment agencies as les	ssors)	
	5. Material Safety Data Sheet fo	r product: - MSD:	S/SDS (If applicable)		
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Checked/Reviewed by:		e e	e e		
Date:	113/20°				and the same of th
Tachnical Machine Co.		. 2	2 e	. 9	



July 30, 2025

**Dr. Arnold E. Velasco** University President Tarlac State University Romulo Blvd, Tarlac City, Tarlac

RFQ No. 365-2025 PR No. 2025-07-241 (SPMU)

Dear Sir,

Good day,

We are sending the following proposal for your requirement. Please see below details for you evaluation and approval.

Item.No	Description			
1	Epson LK-6WBN 24mm C53S656501 Tape Black on		Unit Price	. Amount
. 1	White C333030301 Tape Black on	70	750.00	52,500.00
	* Total Amount			52,500.0

#### Terms & Conditions:

Items and prices are subject to change without prior notice All prices stated herein are in Peso.
All prices stated herein are VAT INCLUSIVE.
Payment Terms: 30 Days
This quotation valid until August 30, 2025
Delivery Lead time: 60 – 90CD; Subject to availability
Availability: Order basis 60 – 90CD

Q8/6/X

Thank you for making **Infoworx Inc.** your one-stop IT Office Solutions. If you have more queries, please do not hesitate to call or email us.

Sincerely,

Anna May Reyes Account Manager

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