



REQUEST FOR QUOTATION (RFQ) No. 796-2023

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2023-10-428 (PROCUREMENT)	VARIOUS FURNITURE AND FIXTURES	505,575.00
<i>Purpose: Furniture and Fixtures -Supplemental 2023</i>		

Philgeps Posting: Active Date: 11/15/23 Closing Date: 11/21/23 Category: FURNITURE Reference No.: 10316126

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 11/21/23 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A. 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


MELENA MAY T. TEFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 10/27/2023
 RFQ No. 796-2023
 PR No. 2023-10-428 (PROCUREMENT)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	unit	CABINET , Filing, Lateral, 4-drawers; Color: Beige; Plain Finish; Body (HxWxL): 55" x 18" x 35.5"; Drawers (HxWxL): 6" x 16" x 32"; Gauge 20 Steel	1		
2	unit	CABINET , Metal Steel Filing Cabinet -52"Hx18-1/2" Wx28" D/22"D - Thickness: 0.6 - Color: Beige/Gray - 4 Layer Metal Filing (Vertical) Cabinet with divider	3		
3	piece	CABINET , Steel Filing Cabinet, Vertical, 4 drawers, Height: 1320mm, Width: 465mm, Depth: 609mm	2		
4	set	CHAIR , Executive Swivel Chair	3		
5	unit	CHAIR , Swivel Junior Executive; ergonomic swivel; mesh backrest	35		
6	piece	CONFERENCE TABLE , (200 cm IW) x 120 cm (D) x 75.5 cm (H)	1		
7	set	SALA SET , Color: Black or Gray; Leatherette; 1pc. 3-seater; 2pcs. 1-seater	1		
8	set	SOFA , 4 Seat with Chaise (Right Facing) Width: 253 cm Depth: 135 cm Height: 91 cm Frame: Plywood & Gmelina wood Fixed Seat Cushion: Polyurethane foam Fixed Back Cushion: Polyurethane foam Fabric: 100% Polyester Color: Gray (2023)	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 10/27/2023
 RFQ No. 796-2023
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The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
9	piece	STEEL MOBILE PEDESTAL WITH THREE DRAWERS, Hard Plastic Top - With 3 Drawers including 1 Central Lock, 1 Pen Tray and 1 File Divider 5 Swivel Castors built for ease on mobility Material: Powder-coated steel Color: Powder Coated Light Gray Size: 400mm L x 560mm D x 660mm H (2023)	12		
10	unit	TABLE, Office Table, Laminated Table Top with Writing pad; Made of Wood; Color: Mahogany; 1- Front Drawer; 3-Left Side Drawer; 3-Right Side Drawer; Dimension (LxWxH): 47.25 x 23.5 x 30"	7		
11	piece	TABLE, TRAINING Dimension: 1.8m-Length 180cm x Width 40cm x Height 75cm; w/ Steel Legs; Top Gray finish; Foldable (2023)	13		
12	piece	OFFICE TABLE, Made of wood, L-type, Mahogany Finish, size: 1.6m with 3-left side drawer and 2-right side drawer with front drawer	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10316126
Procuring Entity TARLAC STATE UNIVERSITY
Title Various Furniture and Fixtures
Area of Delivery Tarlac

Solicitation Number:	796-2023	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Furniture	Date Published	15/11/2023
Approved Budget for the Contract:	PHP 505,575.00	Last Updated / Time	14/11/2023 11:03 AM
Delivery Period:	30 Day/s	Closing Date / Time	21/11/2023 13:00 PM
Client Agency:			
Contact Person:	Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068142 tsucanvassing@gmail.com		

Description

For 2023 Supplemental (Furniture and Fixtures)

Line Items

Line Item No.	Description	Quantity	Unit	Amount (₱)
1	CABINET Filing, Lateral, 4-drawers; Color: Beige; Plain Finish; Body (HxWxL): 55" x 18" x 35.5"; Drawers (HxWxL): 6" x 16" x 32"; Gauge 20 Steel	1	Unit	15,000.00
2	CABINET Metal Steel Filing Cabinet -52"Hx18-1/2" Wx28" D/22"D - Thickness: 0.6 - Color: Beige/Gray - 4 Layer Metal Filing (Vertical) Cabinet with divider	3	Unit	39,000.00
3	CABINET Steel Filing Cabinet, Vertical, 4 drawers, Height: 1320mm, Width: 465mm, Depth: 609mm	2	Piece	20,000.00
4	CHAIR Executive Swivel Chair	3	Set	30,000.00
5	CHAIR Swivel Junior Executive; ergonomic swivel; mesh backrest	35	Unit	134,575.00
6	CONFERENCE TABLE (200 cm IW) x 120 cm (D) x 75.5 cm (H)	1	Piece	15,500.00
7	SALA SET Color: Black or Gray; Leatherette; 1pc. 3-seater; 2pcs. 1-seater	1	Set	13,000.00
8	SOFA 4 Seat with Chaise (Right Facing) Width: 253 cm Depth: 135 cm Height: 91 cm Frame: Plywood & Gmelina wood Fixed Seat Cushion: Polyurethane foam Fixed Back Cushion: Polyurethane foam Fabric: 100% Polyester Color: Gray (2023)	1	Set	30,000.00

9	STEEL MOBILE PEDESTAL WITH THREE DRAWERS	Hard Plastic Top - With 3 Drawers including 1 Central Lock, 1 Pen Tray and 1 File Divider 5 Swivel Castors built for ease on mobility Material: Powder-coated steel Color: Powder Coated Light Gray Size: 400mm L x 560mm D x 660mm H (2023)	12	Piece	60,000.00
10	TABLE	Office Table, Laminated Table Top with Writing pad; Made of Wood; Color: Mahogany; 1-Front Drawer; 3-Left Side Drawer; 3-Right Side Drawer; Dimension (LxWxH): 47.25 x 23.5 x 30"	7	Unit	70,000.00
11	TABLE	TRAINING Dimension: 1.8m-Length 180cm x Width 40cm x Height 75cm; w/ Steel Legs; Top Gray finish; Foldable (2023)	13	Piece	58,500.00
12	OFFICE TABLE	Made of wood, L-type, Mahogany Finish, size: 1.6m with 3-left side drawer and 2-right side drawer with front drawer	1	Piece	20,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio

Date Created 14/11/2023

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