



# PURCHASE ORDER

**DELIVERY DUE DATE:** 3/21/22

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

Supplier : **HAPPY ORCHIDS FLOWER SHOP**  
Address : Venturanza Avenue, San Sebastian Village, Tarlac City, Tarlac  
Type of Business : Trade and Services  
TIN No. : 176-834-823-000 Non-VAT  
Tel. No. : (045) 982 3916

PR No.: 2022-02-049  
PO No.: 2022-120  
Date: 3/9/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 10 Calendar Days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pc	<b>FLOWER BOUQUET</b>	1	2,300.00	2,300.00
2	pcs	<b>FLOWER BOUQUET</b>	3	2,000.00	6,000.00
3	pcs	<b>SINGLE RED ROSES</b>	50	75.00	3,750.00
***** Purpose: 2022 National Women's Month Celebration					<b><u>12,050.00</u></b>

(Total Amount in Words) Twelve Thousand Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

*AR*  
**DR. ARMEE N. ROSEL**  
VP, Research & Extension Services  
Authorized Official *RB*

Conforme:

*FC*  
**Felipa Castaneda** 3/11/22

**HAPPY ORCHIDS FLOWER SHOP**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

*J*  
**JASPER A. YAUDER, CPA**  
Budget Officer

*dk posted 3/11/22*

ALOBS No. : 02-102101-22-03-007  
Amount : ₱ 12,050.

No.: TSU-PRO-SF-09

Revision No. 03

Effectivity Date: August 24, 2020

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