



# WORK ORDER

**DELIVERY DUE DATE:** 9/29/23

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **HAPPY SERVE TRAVEL AND TOURS**  
Address : San Vicente, Tarlac City  
TIN : 139-568-361-001  
Tel. No. : 0917-582-0148

Work Order No.: 2023-192  
Date : 9/19/2023  
JO No. : 2023-242  
Date : 9/13/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/10

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Ten (10)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>RENTAL OF VEHICLE</b> Rental of Vehicle on September 20 and 24, 2023 for BAR Examination 2023 (2 Sedan with Driver) on September 20,2023 (Manila) (1 Van with Driver-10 seater) on September 20, 2023 (Baguio) (2 Sedan with Driver) on September 24, 2023 (Manila) *****	47,940.00	<b><u>47,940.00</u></b>

COMMISSION ON AUDIT, TSU  
**RECEIVED**  
SEP 26 2023

(Please read carefully at the back hereof)

Charge to: 02-10210  
ROA No.: 2023-09-0722  
CONFORME & RECEIVE COPY :

**HAPPY SERVE TRAVEL AND TOURS**  
Firm/Dealer/Supplier/Contractor  
9/19/23  
Date

**FUNDS AVAILABLE:**

JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**APPROVED:**

DR. GRACE N. ROSETE  
Vice President for Administration

Authorized Official