





Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 3 0 OCT 2025

Supplier: A.C. MENDOZA PRINTING COMPANY INC.

Address: San Sebastian Village Phase 3, Tarlac City

TIN: 007-290-469-000 VAT REG. Tel. No.: (045) 982-1862/0917-514-9955 Work Order No.: 2025-195

Date: 9/24/2025 JO No.: 2025-137 Date: 7/10/2025

Mode of Procurement : Small Value Procurement

(SVP)

Mode of Payment: n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within Thirty (30) calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	PROCUREMENT OF PRINTING SERVICES FOR THE THE WORK'S LITERARY FOLIO Specifications: Type of paper: Glossy Paper for Content, Glossy for Cover, Colored Print Number of Pages: 150 Pages Paper Size: 8inches x 6 inches Quantity: 500 copies Slip Case and Cover ***********************************	DATE EP 2	115.000.00 OAV

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the conven<u>ienc</u>e of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuituos event/s or changes in law, and national government policies.

Conforme:

JOHN KENNETH FOR TOHICO Signature over Printed Name of Supplier

9/30/25 Date

Very truly yours,

DR. ARNOLD E. VELASCO President /

> Authorized Official SEP 2 6 2026

Fund Cluster : _____

Funds Available : _____

ORS/BURS No.: Other Many 1. 1005.09. 71.90

Date of the ORS/BURS: Sy 15, 1005

Amount: ___ IK . m · w

Form No.: TSU-PRO-SF 10 Revision No.: 02

Effectivity Date: May 29, 2025

Page 1 of 1



Republic of the Philippines TARLAC STATE UNIVERSITY Romulo Blvd., Tarlac City

OBLIGATION REQUEST AND STATUS

Serial No 02-206441-2025-09-2690

		JIV NEGUE	SI AND SIA	TUS	Date Fund Clu		2025-09-2690 25-Sep-2025 5-Special Budget			
Payee	A.C. MENDOZA PRINTING COMPANY INC. (W.O# 2025-195) San Sebastian Village Phase 3, Tarlac City									
Office										
Address										
Responsibility Center		Particulars		MFO/PAP	1	S Object	Amount			
STDEV	FOR THE ' To procur Work's Lit		Official	1.00		90 99	115.000 เกย			
4										
		y	Total			ge.	115,000.00			
necessary, la	wful and unde	ppropriations/all er my direct super alid, proper and l	ervision;	B. Certified: Al purpose/ adj		able and oblig sary as indicat				
Signature	Ju (Jones -		Signature	The state of	1	*			
Printed Name	DR. GLAI	DIE NATHERI	NE G. CABANI	Printed AS Name	JA	SPER A. YAUI	SER, CPA			
Position	DIRECTOR, SAS			Position		Budget Off	icer			
Date				Date	SEP 2.5 2025					
c.			STATUS	OF OBLIGATION						
	Reference			, , , , , , , , , , , , , , , , , , , ,	Amount	-				
Date	Particulars `	ORS/JEV Check/ADA	Obligation	Payable	Payment	Not Yet Due	Balance Due and Demandable			
		TRA No.	(a)	(b)	(c)	(a-b)	(b-c)			
₩ <u>.0</u>										



NOA #:2025-593

Republic of the Philippines

TARLAC STATE UNIVERSITY

Romulo Blvd., San Vicente, Tarlac city Telephone (045) 606-8110 Local 157/142 Website: www.tsu.edu.ph

NOTICE OF AWARD

September 19, 2025

MR. ALEJANDRO MENDOZA JR.

A.C. MENDOZA PRINTING COMPANY INC.

San Sebastian Village Phase 3, Tarlac City

Dear Mr. Mendoza,

After careful evaluation by the Bids and Awards Committee (BAC) following the Republic Act 9184 and through their recommendation, we are happy to notify you that the Quotation of A.C. MENDOZA PRINTING COMPANY INC. for the project: PROCUREMENT OF PRINTING SERVICES FOR THE WORK'S LITERARY FOLIO contained in JO# 2025-137 with an amount equivalent to One Hundred Fifteen Thousand Pesos (Php. 115,000.00), has been accepted.

You are therefore required to deliver the items on <u>Thirty (30)</u> calendar days upon signing the Work Order. Failure to deliver the items as indicated in the Work Order shall constitute a sufficient ground for penalty of one-tenth (1/10) of one percent (1%) for every day of delay.

Your interest in this opportunity is highly appreciated and we look forward to the satisfactory performance of your obligation under this Project.

Very truly yours,

DR. ARNOLD E. VELASCO

President

Conforme:

MR. ALEJANDRO MENDOZA JR.

Manager

A.C. MENDOZA PRINTING COMPANY INC.

San Sebastian Village Phase 3, Tarlac City

Date: 09 - 24 - 25



Republic of the Philippines TARLAC STATE UNIVERSITY BIDS AND AWARDS COMMITTEE

Romulo Blvd., San Vicente, Tarlac City Telefax: (045) 982-4630 Website: www.tsu.edu.ph

BAC Resolution Recommending the Award of Contract via Small Value Procurement

RESOLUTION NO. GS384-2025

WHEREAS the Tarlac State University (TSU) STUDENT AFFAIRS SERVICES – STUDENT PUBLICATION UNIT (SAS-SPU) prepared the specifications for the procurement of the project: PROCUREMENT OF PRINTING SERVICES FOR THE WORK'S LITERARY FOLIO per J.O. No. 2025-137 with an Approved Budget for the Contract (ABC) of ₱ 300,000.00.

WHEREAS the approved mode of procurement for the project, as indicated in the Annual Procurement Program for Fiscal Year 2025, was Small Value Procurement.

WHEREAS, on July 22, 2025, the Bids and Awards Committee (BAC) posted/published the Request for Quotation for the said project in the TSU website, PhilGEPS, and conspicuous places at the premises of the University continuously for 3 days.

WHEREAS seven (7) suppliers responded to the Request for Quotation and tendered their quotations as presented below.

ITEM NO.	ERZALAN PRINTING PRESS	PROGRESS IVE PRINTING PALACE, INC.	PRP PRINTING PRESS	RENALMA CORPORATI ON	GILCOR PRINTING PRESS	BOXDEL PRINTING SERVICES	AC MENDOZA PRINTING COMPANY INC.
1	220,400.00	273,500.00	175,000.00	116,795.00	163,000.00	128,500.00	115,000.00
TOTAL AWARDED	NONE	NONE	NONE	NONE	NONE	NONE	115,000.00

WHEREAS the BAC evaluated the quotations and found that AC MENDOZA PRINTING COMPANY INC. has the lowest calculated quotation, and its quotation complied with all the requirements for Item No. 1 of the project.

NOW, THEREFORE, based on the foregoing findings, WE, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED:

a. to declare the Quotation of **AC MENDOZA PRINTING COMPANY INC.** for Item No. 1 of the project: PROCUREMENT OF PRINTING SERVICES FOR THE WORK'S LITERARY FOLIO as the Lowest Calculated and Responsive Quotation with the price of **ONE HUNDRED FIFTEEN THOUSAND PESOS** (₱ 115,000.00) and

b. to recommend to the Head of the Procuring Entity the Award of Contract to AC MENDOZA PRINTING COMPANY INC. for Item No. 1 of the project: PROCUREMENT OF PRINTING SERVICES FOR THE WORK'S LITERARY FOLIO.

RESOLVED, at Tarlac State University, this 9th day of September 2025.

WILMARK J./RAMOS

Chairperson

Vice Chairperson

Member

Member

THEDA FL

Member

GLADIE NATHERINE G. CABANIZAS Member/ End-User

Approved:

DR. ARNOLD E. VELASCO

President



Republic of the Philippines TARLAC STATE UNIVERSITY BIDS AND AWARDS COMMITTEE

Romulo Blvd., San Vicente, Tarlac City Telefax: (045) 982-4630

Website: www.tsu.edu.ph

BAC Resolution Recommending the Award of Contract via Small Value Procurement

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a. to declare the Quotation of AC MENDOZA PRINTING COMPANY INC. for Item No. 1 of the project: PROCUREMENT OF PRINTING SERVICES FOR THE WORK'S LITERARY FOLIO as the Lowest Calculated and Responsive Quotation with the price of ONE HUNDRED FIFTEEN THOUSAND PESOS (₱ 115,000.00) and

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RESOLVED, at Tarlac State University, this 9th day of September 2025.

WILMARK J. RAMOS

Chairperson

GRACE N. ROSETE
Vice Chairperson

RICO G. TOMAS Member

JASPER A. YAUDER
Member

THEDA FLARE G. QUILALA
Member

GLADIE NATHERINE G. CABANIZAS

Member/ End-User

Approved:

DR. ARNOLD E. VELASCO
President



ABSTRACT OF QUOTATIONS

P.R./J.O. No.: 2025-137

RFQ: 346-2025

ABC: 300,000.00

Name of the Project: PROCUREMENT OF PRINTING SER

End-user: SAS-SPU

ct:			
PROCUREMENT OF PRINTING SERVIVCES FOR THE WORK'S LITERARY FOLIO	300,000.00	346-2025	2025-137
		Abstract No.:	Date: 09/09/2025

		NO.			
220,400.00		A ERZALAN PRINTING PRESS			
273,500.00		PROGRESSIVE PRINTING PALACE, INC.			
175,000.00	175,000.00				
116,795.00		RENALMA CORPORATIO N	NAME OF SUPPLIERS		
163,000.00	163,000.00				
128,500.00		BOXDEL PRINTING SERVICES			
115,000.00		AC MENDOZA PRINTING COMPANY INC.			
Specifications: Type of paper: Glossy Paper for Content, Glossy for Cover, Colored Print Number of Pages: 150 Pages Paper Size: 8 inches x 6 inches Quantity: 500 copies Slip Case and Cover *Please see the attached sample for reference*	PROCUREMENT OF PRINTING SERVIVCES FOR THE WORK'S LITERARY FOLIO	ITEM DESCRIPTION			
300,000.00		ABC (UNIT			

Canvass Retrieved by: Rico Teodoro

Action/Recommendation of the Bids and Awards Committee:

WARDED

*Item No. 1 is awarded to AC MENDOZA PRINTING COMPANY INC.: Lowest Calculated Responsive Quotation.

Chairperson, Bids and Awards Committee

THEDA FLARE G. QUILALA

Member

Member

GRACEN, ROSETE
Vice Chairperson

JASPER A. YAUDER
Member

GLADIE NATHERINE G. CABANIZAS

Member End-User

Warren Tomaroy (Canvasser)



ELIGIBILITY CHECKING & EVALUATION FORM

Date: 08/08/2025

P.R./J.O. No.:

Name of the Project:

End-user:

2025-137 346-2025 300,000.00 PROCUREMENT OF PRINTING SERVICES FOR THE WORK'S LITERARY FOLIO

SAS-SPU

	ITEM NO.
220,400.00	ERZALAN PRINTING PRESS
273,500.00	PROGRESSIVE PRINTING PALACE, INC.
175,000.00	PRP PRINTING PRESS
116,795.00	G RENALMA CORPORATION
163,000.00	RS GILCOR PRINTING PRESS
128,500.00	BOXDEL PRINTING SERVICES
115,000.00	AC MENDOZA PRINTING COMPANY INC.
PROCUREMENT OF PRINTING SERVICES FOR THE WORK'S LITERARY FOLIO Specifications: Type of paper: Glossy Paper for Content, Glossy for Cover, Colored Print Number of Pages: 150 Pages Paper Size: 8 inches x 6 inches Quantity: 500 copies Silp Case and Cover *Please see the attached sample for reference*	ITEM DESCRIPTION
300,000.00	ABC (TOTAL COST)

Date: Evaluated By: TWG - technical/Bnd-User

Form No. TSU-PRO-SF-102

Date:

TWG - Goods & Services

Eligibility Checked by: Date: 08/08/2025 Prepared By:

Warren Tomaroy Canvasser

Revision No.: 01

Effective Date: January 21, 2025

Page 1 of 1

Evaluation of Technical Specifications

End User: SAS-SPU

Items: PROCUREMENT OF PRINTING SERVICES FOR THE WORKS LITERARY FOLIO

 Date:
 August 08, 2025

 PR/JO #:
 2025-137

		net			1		NO.
	ITEM DESCRIPTION						
	500						TINU/YTD
	₱600.00						UNIT COST
	\$ 300,000.00						TOTAL COST
AC MENDOZAPRINTING COMPANY INC.	\$300,000.00 BOXDEL PRINTING SERVICES	GILCOR PRINTING	RENALMA CORP.	PRP PRINTING PRESS	PROGRESSIVE	ERZALAN PRINTING	BIDDER
₱230.00	₱257.00	₱326.00	₱233.59	₱350.00	₱547.00	₱440.80	UNIT COST
₱115,000.00	\$ 128,500.00	₱163,000.00	₱116,795.00	₱175,000.00	₱273,500.00	₱220,400.00	TOTAL COST
151	3RD	4TH	2ND	HT5	HT7	HT9	LOWEST CALCULATED R
RESPONSIVE RESPONSIVE		RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	LOWEST CALCULATED RESPONSIVE QUOTATION
LOWEST CALCULATED RESPONSIVE QUOTATION	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	REMARKS

Evaluated and Prepared by:

ANTHOMY Q. GERONG
Technical Aspect

Enduser

Evaluation of Technical Specifications

Items: SAS-SPU PROCUREMENT OF PRINTING SERVICES FOR THE WORKS LITERARY FOLIO

Date: PR/JO #: August 08, 2025 2025-137

	1 SERVICES FOR THE WORKS LITERARY FOLIO	PROCUREMENT OF PRINTING					NO.
	ITEM DESCRIPTION						
	500						QTY/UNIT
	₱600.00						UNIT COST
	\$ 300,000.00						TOTAL COST
AC MENDOZAPRINTING COMPANY INC.	\$300,000.00 BOXDEL PRINTING SERVICES	GILCOR PRINTING	RENALMA CORP.	PRP PRINTING PRESS	PROGRESSIVE	ERZALAN PRINTING	BIDDER
₱230.00	₱257.00	₱326.00	₱233.59	₱350.00	₱547.00	₱440.80	UNIT COST
₱115,000.00	\$ 128,500.00	₱163,000.00	₱116,795.00	₱175,000.00	₱273,500.00	₱220,400.00	TOTAL COST
157	3RD	4TH	2ND	5TH	7TH	6TH	LOWEST CALCULATED RESPONSIVE QUOTATION
RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	TED RESPONSIVE
LOWEST CALCULATED RESPONSIVE QUOTATION	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	RESPONSIVE	REMARKS

Evaluated and Prepared by:

Technical Aspect

End User



Form No. TSU-PRO-SF-091

Revision No.: 02

DOCUMENTARY REQUIREMENTS

. /	(Alternative Mode of Procurement)
Types of Project: Goods and Services	
Infrastructure Projects	AC MENDOZA PRINTING COMPANY INC.
Consultancy	
	v.
•	ELIGIBILITY AND TECHNICAL REQUIREMENT

Tick box if I. Eligibility Components PRESENT DIRECT CONTRACTING 1. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or OA for 2. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located,or the equivalent document for Exclusive Economic Zones or Areas. 3. Copy of PhilGEPS Registration (Red and Platinum) 4. Income Tax/Business Tax Return for the project with ABC above \$500,000.00 5. Material Safety Data Sheets for products - MSDS/SDS (if applicable) SHOPPING 1. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or C. A for 2. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located,or the equivalent document for Exclusive Economic Zones or Areas. 3. Copy of PhilGEPS Registration*(Red and Platinum) 4. Material Safety Data Sheets for products - MSDS/SDS (if applicable) EMERGENCY CASES 1. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or City, for 2. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located,or the equivalent document for Exclusive Economic Zones or Areas. 3. Income Tax/Business Tax Return for the project with ABC above ₱506,000.00 4. NFCC Computation for the project with ABC above P500,000:00 (infra) 5. Valid PCAB License (infra) 6. Material Safety Data Sheets for products - MSDS/SDS (if applicable)

Effectivity Date: April 2, 2025

Page 1 of 3

		1
	TAKE OVER CONTRACTS	,
	Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorsh cooperatives.	
* Canada Mariana	2. Mayor's/Business Permit issued by the city or reversionality where the	*
Late Carried	bidder is located, or the squivalent document for Exclusive Economic Zones or Areas. 3. Professional License/Curriculum Vitae (Consulting Services)	
Commission open	4. Copy of PhilGEPS Registration (Red and Platinum)	
	5. Income Tax/Business Tax Return for the project with ABC above ₱500,000.00	
	6. NFCC Computation (Infra)	
	7. Valid PCAB License (Infra)	
	8. Material Safety Data Sheet for products - MSDS/SDS (if applicable)	ŀ
		1
	ADJACENT/CONTIGOUS	
	1. Valid PCAB License (Infra)	
la management		1
	2. NFCC Computation (Infra)	
	*	Į,
/12	SCIENTIFIC, SCHOLARLY OR ARTISTIC WORK, EXCLUSIVE TECHNOLOGY AND MEDIA SERVICES	
	Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship cooperatives.	or CDA for
AND THE PARTY OF	Mayor's/Business Permit issued by the city or municipality where the principal place of business bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.	14 -
ASSESSMENT .	3. Professional License/Curriculum Vitse (Consulting Services)	
	4. Material Safety Data Sheet for products - MSDS/SDS (if applicable)	
12		
	HIGHLY TECHNICAL CONSULTANT	
-		
C.S. SEC. SEC. S.	1. Professional License/Curriculum Vitae (Consulting Services)	
	Copy of PhilGEPS Registration (Red and Platinum)	
L	3. Material Safety Data Sheet for products - MSDS/SDS (if applicable)	
	SMALL VALUE PROCUREMENT	
	 1. Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, cooperatives. 	CDA for
	2. Mayor's/Business Permit issued by the city or municipality where the principal place of business bidder is located,or the equivalent document for Exclusive Economic Zones or Areas.	the prospective
	3. Copy of PhilGEPS Registration (Red and Platinum)	
	4. Professional License/Curriculum Vitae (Consulting Services)	
	5. Valid PCAB License (Infra)	
	6. Income/Business Tax Return	
	7. Omnibus Sworn Statement	
	8. Material Safety Data Sheet for products - MSDS/SDS (if applicable)	
<u>-</u>		
Form No. TSU-P	PRO-SF-091 Revision No.: 02 Effectivity Date: April 2, 2025 Page) i f 3

					-				
-	EASE OF RE	AL PROPERTY	OR VENUE				N.,		
Charlest innumera	1407	Registratio cooperatives.	n certificate from	n SEC, Departm	ent of Trade	and Industry (DTI) for sole prop	rietorship. or CE	JA for
	# 8	2. Mayor's/Bu bidder is loča	siness Permit is ted,or the equiv	sued by the city alent document	or municipa for Exclusive	lity where the Economic Z	principal place o	f business () the	prospective
L		3. Copy of Phi	IGEPS Registra	tion (Red and PI	atinum)		(66)		
· Course Name			iness Tax Retur			encies as les	sors)		
Contraction of the second		5. Material Saf	ety Data Sheet f	or products - MS	SDS/SDS (if a	pplicable)			
					: · ·		3		48

Elig	ible	Commence and a second	In-Eligible		ş.'				
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Checked/Reviewed b	y :		*		**		180	1	
	L INSULE.		. 8					1	
Date:	99/25			i.					
Technical Working G	roup			20				ř	