



# WORK ORDER

**DELIVERY DUE DATE:** 7/18/22

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

Supplier: **A-LINE TRENDSETTERS RENTALS & SERVICES**  
Address: **#326 Rizal St., Paraiso, Tarlac City**  
TIN: **209-157-847-000 Non-VAT**  
Tel. No.: **0919-385-6124**

Work Order No.: **2022-075**  
Date: **6/22/2022**  
JO No.: **2022-099**  
Date: **5/20/2022**  
Mode of Procurement: **Small Value**  
Mode of Payment: **n/30**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR &amp; MATERIALS: TAILORING SERVICES - ACADEMIC GOWNS</b> , Tailoring of 4 (four) academic gowns w/ hood for President Arnold E. Velasco's investiture, Dr. Grace N. Rosete, Dr. Murphy P. Mohammed & Dr. Agnes M. Macaraeg to be used in 33rd Commencement Exercises this July 2022 *****	34,000.00	<b><u>34,000.00</u></b>

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
JUN 28 2022  
By: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

(Please read carefully at the back hereof)

Charge to:  
ROA No.: 02-101101-22-06-0481  
CONFORME & RECEIVE COPY:

**A-LINE TRENDSETTERS RENTALS & SERVICES**

Firm/Dealer/Supplier/Contractor

Date

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

**FUNDS AVAILABLE:**

**JASPER A. YAUDER, CPA**  
Budget Officer

**APPROVED:**

**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official